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Enabling and Disabling Feedback Studio

You can switch between Turnitin Feedback Studio and Turnitin Classic as many times as you wish. Simply follow the instructions below to learn how to do this. Switching between the two will not affect your Similarity Score or any feedback that you may have received from your instructor.

Toggling Feedback Studio in User Info Settings

1. To enable or disable Feedback Studio from your Turnitin dashboard, simply click User Info from the black navigation bar at the top of the page. This will open the User Information/Account Settings page.

2. From the User Information/Account Settings page, select On from the Feedback Studio drop-down list, which will enable Feedback Studio. Similarly, select Off to disable Feedback Studio.

3. To save this change, click the Submit button at the bottom of the page.

4. Your changes will be confirmed via the red banner at the top of the page.

Toggling Between Feedback Studio and Turnitin Classic
1. To enable or disable Feedback Studio from the document viewer, you can use the quick links provided.

1a. If your administrator has enabled Feedback Studio, but you'd like to return to Turnitin Classic, you can simply navigate to the bottom footer of Feedback Studio and click *Return to Turnitin Classic*. This will reload the document viewer in Turnitin Classic.

1b. If you'd like to switch to Feedback Studio from Turnitin Classic, navigate to the top of the document viewer and click *Try the new Feedback Studio*. This will reload the document viewer in Feedback Studio.
Navigation

The Thumbnail Bar
The thumbnail bar gives you a quick overview of the pages in your assignment.

1. The thumbnail bar can be accessed by clicking on the black tab in the left-hand corner of Turnitin Feedback Studio.

2. By clicking on one of the thumbnails, this will jump to the relevant page within your paper.

3. You can 'lock' or 'unlock' the thumbnail bar using the padlock icon in the top left-hand corner of the thumbnail bar; this will snap the paper to fit your current view.

   **Note:** Locking the thumbnail bar will prevent you from being able to close it.

4. To close the thumbnail bar, unlock it by clicking on the locked padlock icon, then click the black tab that was originally used to open it.
5. When the thumbnail bar is closed, you can still find out the page number that you are currently viewing. Refer to the information in the grey toolbar at the bottom left-hand corner of Turnitin Feedback Studio. This will also let you know the word count for the paper, too.

Page: 1 of 2  Word count: 248

**Resizing your Paper**

Should you wish to resize your paper, you can zoom in or out using the slider at the bottom of Turnitin Feedback Studio.

1. Drag the black circle left or right, depending on the size that you wish for your paper to be.

![Zoom slider](image)

2. After resizing, you can quickly snap your paper back to its default size by clicking the expand icon to the left of the slider.

![Expand icon](image)
Layers

The product toolbar makes it easy for you to toggle between different layers. For example, if you wish to view your similarity report and your instructor's feedback at the same time, you can simply turn on both of these layers.

Toggling Layers On and Off

You can toggle a layer on and off using one of two very easy methods.

1. Click the layer icon at the top of the product toolbar; this will open the Active Layers side panel.
1b. In the *Active Layers* side panel, the areas that you have received feedback for will be color-coded and are displayed alongside a check box. Select the checkbox for each area that you wish to display within your paper (grading, similarity, or e-rater). Alternatively, deselect the layers that you wish to hide. You can return to this at any time to amend your active layers.

2. You can also turn a layer on or off by clicking the layer icon, found above each service in the product toolbar.

   2a. If a layer icon is black, then the service is turned off. Click the layer icon to turn it on.

   2b. If the layer icon is colored, the service has already been activated. Click the layer icon to deactivate it. This will remove the overlays relating to this particular Turnitin product from being viewed on your paper.
Feedback

Turnitin gives your instructor a suite of tools to grade your paper with. On your paper, you will find an overall grade, QuickMark comments, which might highlight areas of improvement (or areas of good work), and places where you have met the marking criteria for an assignment, using rubrics.

Once the post date of a paper has passed, as a student, you are able to access the marked version of your paper and view any grades, comments, marks, or requested changes noted by your instructor.

Overall Grade

You can view your paper's overall grade from the top right-hand corner of the Turnitin Feedback Studio. You can also see the maximum marks available for this assignment.

75/100

Strike Through Text

Your instructor may feel that parts of your paper are not entirely necessary. They may choose to strike through pieces of text to advise you that it should be removed or looked at again.

These gargantuan beasts used to dominate all the oceans of until the late nineteenth century, when the technology was de effectively hunt and harvest them. In 1864, the Norwegian Sv
Inline comments

Inline comments are comments made by an instructor that appear directly on top of your paper. These comments are usually brief.

You should have added more to the conclusion of this essay. whales. This led to the killing of hundreds of thousands of whales up until 1966, when the International Whaling Commission banned the practice.

Bubble Comments

Bubble comments allow your instructor to provide you with more detailed feedback. A bubble comment may be highlighted and linked to a specific piece of text.

The blue whale’s common na:
upper side of it body, while it:

Alternatively, a bubble comment may be placed alongside a line or paragraph. This is usually the case if your instructor is making a more general comment about your paper.

Blue whales feed
all numbers of [blue
on krill in a day.

1. Click the bubble comment icon on your paper to view your instructor's comment.
2. Scroll through your instructor’s bubble comment, if necessary, then click anywhere outside of the comment window to close it.

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**QuickMarks**

QuickMarks allow your instructor to create a library of feedback that might be applicable, on multiple occasions, to multiple students, across multiple classes and assignments. A QuickMark may be a word or phrase, or may even be an abbreviation.

A QuickMark may be highlighted and labeled to refer to a specific piece of text.
Alternatively, a QuickMark may be placed alongside a line or paragraph. This is usually the case if your instructor is making a more general comment about your paper.

1. Click on the QuickMark to view the definition of the mark.

2. Scroll through the QuickMark information, then click anywhere outside of the expanded QuickMark to close it.
General Instructor Feedback

The Instructor Feedback side panel allows your instructor to give you more general feedback about your entire paper. They can do this in two ways: by leaving a voice comment or by leaving a text comment.

Voice Comments

To make your feedback more personalized, your instructor may leave you a voice comment regarding your paper. This can save your instructor time and can make explanations clearer and more detailed for you as a student.

1. To access voice comments, click the speech bubble icon from the product toolbar
2. The Instructor Feedback side panel will appear and will allow you to listen to your instructor's voice comment.

Press the triangular play icon to the left of the voice comment box

3. To pause the recording, click the pause icon to the left of the voice comment box

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**Text Comments**

A text comment is an overall comment given by your instructor regarding your whole paper. This may include comments on positive aspects of your paper, how you can improve in future, or any issues with your paper.

1. To view your instructor's text comment, click the speech bubble icon from the product toolbar.
2. Your instructor's text comment is now visible from the Instructor Feedback side panel.

Rubrics and Grading Forms

Rubric scorecards can be used to evaluate student work based on defined criteria and scales. Grading forms can be used to provide free form feedback and scores to evaluate student work based on defined criteria.

Rubrics

If your instructor has used a rubric scorecard to grade your paper, you can view the criteria and scale that they have used to grade.

1. To access the rubric for your assignment, click the speech bubble icon from the product toolbar

2. Select the View Rubric button from the Instructor Feedback side panel to open the scorecard

3. A new window will appear where you can view the rubric scorecard that was used to grade your paper. Each
blue highlighted box shows where you have been graded in each of the criteria of the assignment. You may need to scroll up and down or left and right to see all boxes, depending on the size of your browser's window.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Content</td>
<td>5.00</td>
</tr>
<tr>
<td>Design</td>
<td>4.00</td>
</tr>
<tr>
<td>Analysis</td>
<td>3.00</td>
</tr>
<tr>
<td>Grading</td>
<td>2.00</td>
</tr>
<tr>
<td>Overall</td>
<td>1.00</td>
</tr>
</tbody>
</table>

Note: If your browser has a pop-up blocker active, you may need to add Turnitin to its exceptions list in order to view the rubric scoring card.

4. Click the **Close** button to exit the expanded rubrics window

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**Grading Forms**

If your instructor has used a grading form to grade your paper, you can view the score and comments they have given for each criterion in the grading form.

1. To access the expanded grading form, click the online grading icon from the product toolbar
2. Select the View Rubric button from the Instructor Feedback side panel to open the scorecard.

3. From this new window, you can view the grading form that was used to grade your paper. Each criterion will be followed with a score and an optional comment; this information displays the extent to which you have achieved each criterion. Your total score can be found at the bottom of the grading form.

Note: If your browser has a pop-up blocker active, you may need to add Turnitin to its exceptions list in order to view the grading form.

4. Click the Close button to exit the expanded rubrics window.
Interpreting the Similarity Report

Turnitin does not check for plagiarism in a piece of work. Instead, we will check your work against our database, and if there are instances where your writing is similar to, or matches against, one of our sources, we will flag this for your instructor to review. Our database includes billions of web pages: both current and archived content from the internet, a repository of works students have submitted to Turnitin in the past, and a collection of documents, which comprises thousands of periodicals, journals, and publications.

It is perfectly natural for an assignment to match against some of our database. If you have used quotes and have referenced correctly, there will be instances where we will find a match. The similarity score simply makes your instructor aware of any problem areas in your paper; they will then use this as a tool as part of a larger process, in order to determine if the match is or is not acceptable.

Similarity Scoring Examples

As an example, you may have submitted a paper to Turnitin in the past. If you included your name in that submission, it is entirely possible that, if your instructor has opted not to exclude small matches, this will be highlighted in your similarity report.

Another example may concern a student copying and pasting a chunk of text into their paper, due to a lack of knowledge on the topic they are covering. Their similarity score might be 10%.

However, this might be compared to another student who has a firm basis of knowledge for the paper and knows enough to gather information from several sources to quote and reference correctly. Their similarity score might be 12%.

Both students will be shown to have matches against our database. However, one of these students copied directly from a website, whereas the other provided properly sourced quotes.
Turnitin empowers your instructor by giving them the tools to differentiate between matches. It also empowers you, as a student, by knowing that your work will be seen through the correct lens.

Viewing the Similarity Report

Turnitin compares papers against an ever expanding database of Internet pages, archived pages that might not be available any more, a subscription repository of periodicals, journals, publications, and a repository of previously submitted papers.

The similarity score is a percentage of the paper's matches to other sources; it is not an assessment of whether the paper includes plagiarized material. The similarity report is a tool for instructors and students to easily find matches or similar text within submitted work.

Match Overview

The Match Overview gives you a breakdown of all the matches that have been found in the paper and allows you to clearly view the similarity score. Matches are ordered by highest instance of similarity down to the lowest. Each match has a color and a number attached to it. These color tags will help you to find the match on the paper itself.

1. To view the Match Overview, click on the red, numerical similarity score from the product toolbar.
2. The Match Overview will be displayed within the Match Overview side panel.

3. Having clicked the Match Overview icon, this will also highlight any matches within the paper itself. Each match can be color coded to help you identify them easily.

4. By clicking on one of the sources from the Match Overview side panel, you can discover how many matches have been found for each source. Click the navigation arrows to jump from one match to the next; this will move you through the paper itself.
5. Should you wish to see a match breakdown for each source, click the arrow to the right of the source.

6. You can now see a large list of all the sources concerning this particular match. Click any of these matches to be directed to it on your paper.

<table>
<thead>
<tr>
<th>Source 1</th>
<th>en.wikipedia.org</th>
<th>17%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Internet source - 3 urls</td>
<td></td>
</tr>
<tr>
<td></td>
<td>en.wikipedia.org</td>
<td>17%</td>
</tr>
<tr>
<td></td>
<td>17%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>wiki/Blue_whale</td>
<td>17%</td>
</tr>
<tr>
<td></td>
<td>wiki/Blue_whales</td>
<td>14%</td>
</tr>
<tr>
<td></td>
<td>wiki/Blue_Whale</td>
<td>12%</td>
</tr>
<tr>
<td></td>
<td>self.gutenberg.org</td>
<td>15%</td>
</tr>
<tr>
<td></td>
<td>Internet source</td>
<td></td>
</tr>
<tr>
<td></td>
<td><a href="http://www.flu.ofertysks.kut...">www.flu.ofertysks.kut...</a></td>
<td>14%</td>
</tr>
<tr>
<td></td>
<td>Internet source</td>
<td></td>
</tr>
<tr>
<td></td>
<td>mauih2o.com</td>
<td>14%</td>
</tr>
<tr>
<td></td>
<td>Internet source</td>
<td></td>
</tr>
<tr>
<td></td>
<td>wiki.healthhaven.com</td>
<td>14%</td>
</tr>
<tr>
<td></td>
<td>Internet source</td>
<td></td>
</tr>
</tbody>
</table>

**Viewing Source Details**

1. If you would like to see more information regarding the text that has matched to a source, click on the source number from within the paper.

*The animal kingdom for its adaptations beyond it*

At 30 metres (98 ft) in length and 190 tonnes (210, weight, it is the largest existing animal and the
2. A pop-up box will appear; this will show you further details relating to the source that your writing has been matched with.

3. Should you wish to view the source in more depth, click on the Full Source View icon in the top right-hand corner of the pop-up.

4. The right-hand side panel will change to Full Source Text, which you can scroll through to read in detail.

5. Click the X icon in the top right-hand corner of the side panel to return to the Match Overview.
All Sources

In the All Sources side panel, all of the sources that have been found are displayed and sorted by highest percentage to lowest percentage match. Clicking on any source will change the navigation bar at the top of the page, displaying how many times that this source has matched in the paper. Clicking the arrows will allow you to see where these have matched on the page. You can further refine this navigation by clicking on an individual page within a source; this will simply show you matches from that specific sub-source.

1. To view All Sources, click on the red graph icon from the similarity toolbar.

2. You can now see a large list of all the sources for this paper. Click any of these matches to be directed to it on your paper.

3. Click the X icon in the top right-hand corner of the side panel to close the full panel.
Changing Filters and Settings
You may apply several different filters to your report, should you wish to make any exclusions.

Exclusion by Text Type

1. Click the red Filter icon from the similarity toolbar.

2. From the Filters and Settings side panel, use the check boxes to make bibliography and quote exclusions from the similarity report.

3. Click Apply Changes to confirm this change. This will regenerate the similarity report to include your exclusions.
Exclusion by Number

1. Click the red filter icon from the similarity toolbar.

2. From the Filters and Settings side panel, use the radio and text boxes to make report exclusions. You may exclude sources that are less than a certain number of words or a certain percentage of words.

For example, filtering by 10 words will exclude all sources with a cumulative match word count that is less than 10 words.
Report Multi-Color Highlighting

1. To apply multi-color highlighting to the similarity report, click the red Filter icon from the similarity toolbar.

2. From the Filters and Settings side panel, use the Multi-Color Highlighting checkbox to turn multi-color highlighting on and off in the similarity report.

3. To save your filters and/or settings, click the Apply Changes button.
Submission Tools

The submission tools are located at the bottom of the product toolbar.

From here, you can find the options to download your paper and a digital receipt, and also view further information about the submission.

Downloading your Paper

1. Click on the download icon in the Submission Tools section of the product toolbar.

2. A pop-up box will appear, asking you what you would like to download. From here, click to download the current view of the paper (with similarity, grading, and ETS feedback included), the file as you originally submitted to Turnitin, or the digital receipt for the submission.
3. Click the X icon in the top right-hand corner of the Download pop-up to close.

Viewing Information About a Submission

1. Click on the information icon in the Submission Tools section of the product toolbar.

2. A pop-up box will appear on the screen. This will show all information we hold about the paper, such as when it was submitted, when it was last graded, and its word count.

3. Tap the X icon in the top right-hand corner of the Submission Info pop-up box to close.